



# Neath Port Talbot CVS Benefits of Membership

Whether you are a newly emerging club or an established society, membership to Neath Port Talbot CVS can offer the support you need to move your group to the next level. We can provide access to training, help with volunteer recruitment and offer opportunities for your group to influence planning and services. Neath Port Talbot CVS can help publicise your group, allowing you to reach out to an entire network of groups and individuals in the Neath Port Talbot area and beyond.

Benefits of membership include:

- Free access to funding searches
- Free quarterly newsletter
- Opportunities to influence local planning and services and highlight issues of concern
- Free support and advice on setting up a group or social enterprise, legal structures and governance, charity legislation and company registration
- Access to volunteers through registration with the Volunteer Centre
- Reduced rate for practical services:
  - Access to office equipment including photocopying, laminating, scanning and typing
  - Payroll service
  - HR advice and assistance
  - Access to a full reference library
  - Equipment loan
- Reduced rates when using our fully accessible meeting rooms or conference room that can accommodate up to 80 people with PowerPoint projector, flip charts and hearing loop system



**For more information please contact Neath Port Talbot CVS on 01639 631246 or [info@nptcvs.org.uk](mailto:info@nptcvs.org.uk) or visit our website at [www.nptcvs.com](http://www.nptcvs.com)**

# Neath Port Talbot CVS Membership Application Form



## Organisation Details

Name of Organisation.....  
Address.....  
Telephone.....  
Fax ..... Main e-mail.....  
Website.....  
(Where possible correspondence will be sent by e-mail, unless indicated otherwise)

## General Information

Is your organisation a registered charity? Yes  No   
If yes, please state your charity registration number .....

Do you offer volunteer opportunities in your organisation? Yes  No   
If no, do you wish to? Yes  No

Total number of paid staff (full-time and part-time)   
Total number of volunteers

## Area of Operation

Please specify the geographical area covered by your organisation.

Wales/UK\*  Specific Area/Wards (please specify).....

\*If your organisation operates Wales/UK wide, then your headquarters or the work you do must be based in the Neath Port Talbot area for you to qualify for Neath Port Talbot CVS Full Membership.

## Data Protection Act 1998

The details on your membership form will be held manually and electronically by Neath Port Talbot CVS. Neath Port Talbot CVS' main objectives is to support and promote its members through the sharing of information. Please tick the box if you consent to having your details released to interested third parties.

## Would your group be interested in receiving support in the following areas?

Funding	<input type="checkbox"/>	Constitution	<input type="checkbox"/>
Legal Matters	<input type="checkbox"/>	Volunteering Recruitment/Opportunities	<input type="checkbox"/>
Training	<input type="checkbox"/>	General Information/Advice	<input type="checkbox"/>
Setting up a group	<input type="checkbox"/>	Payroll	<input type="checkbox"/>
Human Resources	<input type="checkbox"/>	Employment	<input type="checkbox"/>
Business Planning	<input type="checkbox"/>	Developing Policies/Procedures	<input type="checkbox"/>
		Other (please specify).....	<input type="checkbox"/>

## Group Topic/Focus

Please specify the following area/areas of work to which your group/organisation/business relates:

Children and Young People		Young Carers	
Adult Mental Health		Disability/Learning Disability	
Older Persons		Anti-Bullying	
Transport		Environment	
Volunteering		Training	
Social Enterprise		Housing	
Ethnic Minorities		Sport and Recreation	
Arts, Culture and Heritage		Other (please state)	

Please give a brief description of your group and the activities it undertakes:

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Please tick if you would be interested in receiving information or attending forums that cover your area of work

## Membership Fees

The membership fee is according to your organisation's annual income (including all sources of funding).

Please see the Conditions of Membership sheet for further advice, before selecting the appropriate category:

### Full Membership

Applicants applying for **Full Membership** must enclose a copy of their governing document e.g. Constitution, Memorandum and Articles of Association, Declaration, or Deed of Trust.

Annual Income	Fee	Please Tick (✓)
Less than £40,000	FREE	
Over £40,000	£10.00	

## Associate Membership

Category	Fee	Please Tick (✓)
Individual	£5.00	
National Charitable Organisation, Statutory Organisation (including Community Councils)	£10.00	
Private Company or Business	£25.00	

Please tick here if you wish to be invoiced for your membership fee

### Checklist

- Read and Agreed Conditions of Membership
- Signed Conditions of Membership
- Enclosed signed and dated Governing Document/s
- Included payment (if required) or chosen to be invoiced
- Signed and dated membership form

For information about setting up a group, funding, trustees and governance and more, Neath Port Talbot CVS Trustee information sheets are available at [www.nptcvs.com](http://www.nptcvs.com)

**Please return your completed application to:  
Neath Port Talbot CVS, Tŷ Margaret Thorne,  
17–19 Alfred Street, Neath SA11 1EF**

Signed..... Date.....

Name..... Position in Organisation.....

If you have any queries when filling in this form, please contact  
Neath Port Talbot CVS on 01639 631246  
Website: [www.nptcvs.com](http://www.nptcvs.com) Email: [info@nptcvs.org.uk](mailto:info@nptcvs.org.uk)

#### For Office Use Only

Signature .....Development Officer  
Membership accepted by.....Neath Port Talbot CVS Director on / /

Membership Number:

Expiry Date:

# Neath Port Talbot CVS Conditions of Membership



This form should be read before completing the Membership Application Form.

## Who can become a member?

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There are two types of membership:

**Full** membership is for groups that are:

- Third Sector/Not-for-Profit Organisations
- Run by an unpaid management committee
- Based in Neath Port Talbot
- Branches of national/regional organisations that operate locally

**Associate** membership is for:

- National or Regional Organisations/Charities whose area of benefit includes Neath Port Talbot
- Individuals
- Private Sector Businesses
- Statutory Organisations
- Community Councils

## By applying for membership to Neath Port Talbot CVS we agree to:

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Support the work and aims of Neath Port Talbot CVS

Inform Neath Port Talbot CVS of any changes to the information provided

**Signed:**

**Date:**

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*Please note that Neath Port Talbot CVS Board of Trustees reserves the right to refuse membership.*